

Frequently Asked Questions

What is this survey for?

The survey is part of the Scotland Development Pilot Programme. Its aim is to document the number, type and location of sporting heritage collections across Scotland to provide a clear picture of what exists, what risks the collections face, and what opportunities there are better to support and develop this area in the future.

The information gathered in this survey will be used to:

1. Create a record of your collection in the public [Sporting Heritage list of collections](#), if you consent to that option at the end of part 1. This is a register of sporting-related collections held by museums, archives and clubs around the country.
2. Inform the development of a two-year strategy and workplan for Sporting Heritage Scotland, intended to address risks facing sporting heritage collections in Scotland, make the most of opportunities to use these collections, and address gaps in collections.

How long does the survey take?

The survey has two parts. Part 1 has 12 questions and takes about 5-10 minutes to complete. Part 2 goes into more detail – the number of questions will depend on what kind of collection you have. You are free to complete Part 1 only, and almost all questions are optional.

Who is carrying out the project?

Turnstone Archive Consultants are running the survey on behalf of Sporting Heritage. The project is funded by the National Lottery Heritage Fund.

What counts as ‘sport’ for this survey? What counts as ‘heritage’?

We welcome any sport at any level – from local clubs to national governing bodies. Heritage is also a very broad category. You might have photographs, trophies, score books, programmes, correspondence, kit... It can be part of a professionally managed heritage service like an archive or a museum, or it might be kept in your club house.

If you're not sure if your collection should be part of this survey, please email turnstonearch@gmail.com with details and we will be happy to advise.

I am not in Scotland, can I still contribute?

This project is looking specifically at Scottish sporting heritage, but anyone in the UK can add their collection to the [Sporting Heritage list of collections](#).

If your collection covers Scottish sport but is not located in Scotland please get in touch with us to discuss.

I have already added my collection to the [Sporting Heritage list of collections](#); should I complete the survey?

Yes please – we'd appreciate it if you could complete the survey anyway as part 2 has additional questions. Part 1 mostly has short questions about your organisation. You can note that we already have this information in the list of collections.

Covid-19 restrictions means I can't check my collection for details; what can I do?

We realise that this is a difficult time to be asking people about collections they might not have any way of accessing. Please do not break any Covid regulations or put yourself or others at risk for this survey – just fill out as many details as you can.

Can I get help with looking after my collection?

Unfortunately we're not able to get in touch with anyone directly through your responses to the survey. Sporting Heritage has some useful resources at <https://www.sportingheritage.org.uk/content/category/advice>

When will the outputs of the survey be published?

The project is scheduled to be completed in April 2021 and we will publish all public outputs around that time.

You can also keep in touch with Sporting Heritage (@sportinghistory) and Turnstone Consultants (@TurnstoneArch) on Twitter.

Legal

Do I have to take part?

This information sheet has been written to help you decide if you would like to take part. It is up to you and you alone whether you wish to take part. If you do decide to take part you will be free to withdraw at any time without providing a reason, and with no negative consequences.

Informed consent

It is important that you are able to give your informed consent before taking part in this study and you have the opportunity to ask any questions in relation to the research before you provide your consent by emailing turnstonearch@gmail.com

What information about me will you be collecting?

We will only collect data about you that you provide in the survey. You are free to choose an option within the survey to not have your data made publicly available via the [Sporting Heritage list of collections](#).

How will my data be securely stored, who will have access to it?

All survey data will be stored on a drive available only to project staff.

Some data from Part 1 will be published via the [Sporting Heritage list of collections](#) if you consent to that option at the end of Part 1.

How will my data be used, and in what form will it be shared further?

Your data supplied in Part 1 will be published via the [Sporting Heritage list of collections](#) if you consent to that option.

There will be a high-level summary report of the survey data from Part 2, but the data itself will not be published.

Survey data in Part 1 and Part 2 will be used to inform a Scotland-wide sporting heritage risks and opportunities analysis, a collections gap and opportunities analysis, and a two-year strategy and workplan for Sporting Heritage Scotland.

When will my data be destroyed?

Data will be stored indefinitely unless you ask for it to be destroyed.

Will my participation be confidential?

Your participation will be a matter of public record if you consent to having your details published via the [Sporting Heritage list of collections](#) at the end of part 1. If you do not consent to having your details published via the [Sporting Heritage list of collections](#), your participation will be confidential, known only to project staff.

Can I withdraw my participation?

You are able to withdraw your data at time by emailing turnstonearch@gmail.com.

What should I do if I have concerns about this study?

If you have any concerns about this study at any time please contact justine@sportingheritage.co.uk